

TA:
Course and semester:

Faculty observer:

- This evaluation is designed to assess TA performance for three purposes: for departmental use, for the use of faculty in writing recommendations, and for the use of students applying for jobs and fellowships.
- The items in **BOLD** are required. The other items are optional but recommended.
- *For any score of 2 or lower, please explain the reason for your score in the “areas for improvement” section.*

1 = strongly disagree; 2 = disagree; 3 = neutral/no opinion; 4 = agree; 5 = strongly agree; N/A = no information

CONTENT: TA demonstrates knowledge of material	1	2	3	4	5	N/A
MECHANICS: TA is competent in managing mechanics of teaching	1	2	3	4	5	N/A
TA returns graded work in a timely manner	1	2	3	4	5	N/A
TA grades fairly and/or in accordance with faculty instructions, rubrics, etc.	1	2	3	4	5	N/A
TA provides useful and accurate comments to students (when appropriate)	1	2	3	4	5	N/A
<i>For TAs who teach sections</i>						
Class begins and ends on time	1	2	3	4	5	N/A
TA has a clear plan for the class period	1	2	3	4	5	N/A
TA gives students opportunity to <u>ask</u> and <u>answer</u> questions	1	2	3	4	5	N/A
TA gives students useful feedback in class	1	2	3	4	5	N/A
<u>STUDENT ENGAGEMENT: TA interacts constructively with students</u>	1	2	3	4	5	N/A
TA keeps regular office hours and/or responds to email promptly	1	2	3	4	5	N/A
TA is proficient in the use of classroom/instructional technology (such as Blackboard)	1	2	3	4	5	N/A
TA speaks clearly and seems to be understood	1	2	3	4	5	N/A
Students appear to trust the TA	1	2	3	4	5	N/A
<i>For TAs who teach sections:</i>	1	2	3	4	5	N/A
Class activities relate directly and clearly to course materials	1	2	3	4	5	N/A
Class activities advance students' understanding/engagement	1	2	3	4	5	N/A
TA asks and answers questions appropriately	1	2	3	4	5	N/A
<u>TA RESPONSIBILITIES: TA meets assigned responsibilities appropriately</u>	NO					YES
TA is a grader	No					Yes
TA may lead face-to-face discussion but has no sections	No					Yes
TA moderates online discussions	No					Yes
TA designs graded assignments and/or lesson plans	No					Yes

Please describe briefly the TA's greatest strength:

Please describe any area(s) where the TA needs to improve: